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**ADDENDUM NO. FIVE**

**Date: June 19, 2013**

**RFP No. 13-0605**

**RFP Title: Fire Protection Systems Inspection, Testing and Maintenance**

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with the initial bid or proposal response, or by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award. Please include this Addendum in the proposal, as it contains an additional pricing form.

This addendum does not change the date for receipt of bids or proposals. The purpose of this addendum is to amend the RFP document as noted.

**Section 2 – Statement of Work, General Information, Number 4, Method of Payment, on page 17 of the RFP document is hereby changed to:**

**4. Method of Payment:**

The Contractor shall submit an invoice to the Facilities Management office, by mail or hand delivery, after each service has been completed. Submittal of these invoices shall not exceed ten (10) calendar days beyond the date the service was completed. Under no circumstances shall the invoices be submitted to the County in advance of the delivery and acceptance of the items or service. All documentation required in the record keeping portion of this scope of services shall be submitted via e-mail in a PDF format to the Project Manager before the invoices are submitted.

Firm Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Typed/Printed Name: \_\_\_\_\_